

# WALNUT COVE CHRISTMAS TREE LIGHTING



FOWLER PARK  
FRIDAY, DECEMBER 2ND  
3:00 PM - 7:00 PM

## 2016 Santa's Workshop Vendor Application

Your Information:

Full Name (First, MI, Last) and/or Business Name as you would like it to appear in marketing materials:	Primary Mailing Address:
Website Address:	Email Address:
Primary Contact Phone Number:	Price Range of your Work or Products:
If you are a food vendor, you are responsible all necessary health department permits and follow all required guidelines. Please indicate that you have you obtained permit : <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PENDING	Were You A Vendor for another Town of Walnut Cove event: <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Check here if you are Walnut Cove owned and operated

Referred by: \_\_\_\_\_

The spaces are limited and will be allocated on a first come, first serve basis. The earlier you sign up the better your location!

Your Product or Organization (please describe what you will be doing): \_\_\_\_\_

You will be responsible for providing your own tent, tables & lighting. Please note the maximum tent size allowed is 10'x10'.

Do you need electricity: Yes No Do you need water: Yes No

**Fees/Cost: \$20.00**

\*Booths with electricity or water are limited and will be allocated in the order that applications come in.

All applications must be received before November 16th, 2016. The Walnut Cove Small Town Santa's Workshop Planning Committee is not responsible for applications delayed in the mail. Applicants will be notified of their status via Facebook, email or phone by November 30th, 2016.

**Vendor Application** - Mail this completed application and Applicable Booth Fee – Make checks out to "Town of Walnut Cove" and mail to: P.O. Box 130, Walnut Cove, NC 27052. This application is valid for the 2016 Walnut Cove Santa's Workshop only. Your submission signifies your understanding, acceptance of, and agreement to abide by the rules of participation and the general policies of the Walnut Cove Santa's Workshop.

**Signature(s)** \_\_\_\_\_ **Date** \_\_\_\_\_

Reasonable precautions should be taken to ensure the safety of you and your property. It is recommended that you provide your own general liability insurance, as the Town of Walnut Cove's insurance does NOT extend coverage for exhibit damage or bodily injury. The Santa's Workshop Planning Committee reserves the right to change an exhibitor space if it is deemed necessary. The exhibitor's full cooperation is expected.

### Event Overview:

- Vendors may not deface or nail anything to light poles, street signs, sidewalks or pavement. Weights are required to hold down booth tents – no stakes.
- Vendors are responsible for all sales tax
- Each seller is required to keep his or her area clean. No one is permitted to leave any discarded merchandise, boxes, or cartons on the grounds
- Please make a copy of this application for your files.
- The Walnut Cove Santa's Workshop Planning Committee reserves the right to reconfigure event layout without notice.
- **PARKING:** Ample street parking is available throughout Walnut Cove. You will need to make arrangements to park larger vehicles.
- No parking is allowed in the event area.
- **SET-UP AND TAKE DOWN:** Set up will begin at 1:30 PM on December 2nd, 2016. No set up is permitted during event hours.
- **CANCELLATIONS/REFUNDS:** The Small Town Main Street Committee reserves the right to cancel Santa's Workshop due to inclement weather. There may be a "rain date", if not refunds will be issued if not rescheduled.

For more information contact Angie Bailey at 336-414-1122 or by email: [info@mainstreetwalnutcove.com](mailto:info@mainstreetwalnutcove.com).  
You can also visit our Facebook page or our website at [www.mainstreetwalnutcove.com](http://www.mainstreetwalnutcove.com)