

Town of Walnut Cove

BOARD OF COMMISSIONERS

MEETING MINUTES

February 12, 2019

Mayor Charles Mitchell

Commissioners Present:

Elwood Mabe

Danny Hairston

Thomas Mitchell

Charles Byron

Staff present:

Town Manager Kim Greenwood

Town Clerk Amanda Bryant

The meeting was called to order at 7:04 PM at the Walnut Cove Senior Center by Mayor Charles Mitchell. Mr. Will Carter gave the invocation following which Town Manager Kim Greenwood led in pledging allegiance to the American flag.

ANNOUNCEMENTS-

- a. The Cove Group. 1st Tuesday each month. Oma's Coffee Shop @ 6:30 PM. (3/5/19).
- b. Walnut Cove Volunteer Fire Dept. Regular Meeting. Tuesday, March 5, 2019 at 7:00PM, Walnut Cove Fire Department.
- c. Walnut Cove Board of Commissioners; Regular Meeting. Tuesday, March 12, 2019 at Walnut Cove Senior Center.
- d. Town Office and LPA Closed, Martin Luther King Holiday. January 21, 2019.
- e. Town Recycling. February 22, 2019 and March 8, 2019.

PUBLIC COMMENTS – 3

1. Danielle Bailey Lash-905 Regency Apartment 17
 - a. Ms. Lash presented the Board with a petition for Duke Energy.
 - b. The petition is asking Duke Energy to “Clean Up the Coal Ash in Belews creek.”

ADJUSTMENTS/CORRECTIONS TO THE AGENDA-

1. Removed the ABC Board presentation from Brian Booe. He couldn't attend tonight.
2. Commissioner Byron asked to add the Recommendation for a Cost Benefit analysis from Stokes Country comparing the cost to purchase water from them against the cost to operate the current wells.
3. Town Manager Greenwood asked to add the Budget Retreat to item C under new business.

A motion to accept the adjustment to the agenda was made by Commissioner Byron. The motion was seconded by Commissioner Mabe. Motion carried unanimously.

Consent Agenda

- a. Review and approve January 2019 minutes
 - a. The following corrections to the minutes
 - i. Page 7 item D should state Mark Delehant.
 - ii. Page 8 item ii. The minute's state due instead of do.

A motion was made by Commissioner Byron to approve and accept the January 2019 minutes. The motion was seconded by Commissioner Mabe. The motion carried unanimously.

OLD BUSINESS-

- a. Public Hearing-Consideration of lease of town property to the Cove Group.
 1. No one signed up to speak at the Public Hearing
- b. Consideration of Lease of Property to The Cove Group
 1. The Commissioners each given a copy of the Lease agreement between the Town and The Cove Group. Highlights of the Lease agreement are as follows:
 - i. 5 year lease to start as of today.
 - ii. \$1/year

A motion was made by Commissioner Byron to approve the Lease Agreement between the Town of Walnut Cove and The Cove Group for the property beside of Main Street Diner. The motion was seconded by Commissioner Mitchell. Motion carried unanimously.

- c. Clarification of Mayor Pro Tem term
 1. Town Manager Greenwood stated there was a question proposed by Town Attorney Rowe if a new Mayor Pro Tem needs to be appointed. Upon researching the minutes it was determined the minutes from January 23, 2018 meeting confirmed Commissioner Mabe would remain as Mayor Pro Tem until December of 2019.
 2. A copy of the minutes from January 23, 2018 was included for review for each Board member.
- d. Approval of Board of Commissioners Meeting Dates
 1. The Board was given a copy of the 2019 Board of Commissioners Meeting dates for review.
- e. Lauren Byron, Update regarding Grant Request
 1. Ms. Byron stated she was asked by Commissioner Hairston to contact each business on her list to see if the business owners would be interested in matching the cost of the barn quilts. Ms. Byron stated after speaking to each business they all agreed to pay 50% of the cost excluding the South Eastern

Middle School and the Walnut Cove Fire Department. The goal was to provide a barn quilt to the school and fire department at no cost to them.

2. Ms. Byron provided the Board the names of the businesses which include: the ABC Store, Cove Cutters, Cove Music, Hedgecock Building Supply, Main Street Diner.
3. Ms. Byron stated the amount needed would be \$690.00.
4. Commissioner Hairston asked if that was what she would need for all the business of which Ms. Byron stated yes.

Commissioner Hairston made a motion to approve the grant request for Ms. Byron. The motion was seconded by Commissioner Mitchell. Motion carried unanimously.

New Business

- a. ABC Board
 - a. Removed from agenda
- b. Budget Retreat Dates
 - a. The Board considered possible dates for the Budget Retreat and decided on March 8, 2019 at 9am at the Walnut Cove Library.
 - b. Town Manager Greenwood stated he is trying to get a schedule in place for each group that will be presenting their budget request to the Board such as the Fire Department.
- c. Cost Analysis for purchasing water
 - a. Commissioner Byron had scheduled a meeting with Fred Summers to discuss purchasing water from Stokes County. He stated he would like to compare the cost of purchasing water from Stokes County.

A motion was made by Commissioner Byron to direct Town Manager Greenwood to conduct a Cost Analysis for purchasing water from Stokes County compared to the cost of using our current wells. The motion was seconded by Commissioner Hairston. Motion carried unanimously.

Town Managers Report

- a. I have been scheduled to meet with the FEMA representatives on Feb. 13, 2019 at 1:30 in Mount Airy to discuss our losses during Tropical Storm Michael. We have filed for approximately \$16,000 in damages for reimbursement.
- b. I was informed by Dr. Burchell from NC State University that our grant to remove some of the organic material and filtration has been approved. We are in the process of getting a contractor with proper equipment to begin the work in April.
- c. I have spoken with many of the representatives from O'Reilly's Auto Parts. Bradley Davis has the CUP ready for the March meeting. All seems well and hopefully the town part of the construction will be done. Nothing in the zoning paperwork stated Auto Parts and this had to be rewritten. We will run the paperwork for 2 weeks in The Stokes News. The planning and zoning Board hopes to grant approval at the next meeting.
- d. Regarding the PTRC proposal for re-writing the codes, PTRC is still in the process of writing the proposal. I have spoken with Ann and Bradley and may consider another alternative in the re-writes.
- e. It appears DOT is nearing the planning/property acquisition for their projects. The town has completed several documents regarding our water and sewer requirements and it would seem construction is not far off from beginning. All acquisitions should be completed by March 27, and the will begin grading around May 1, 2019.
- f. I have received several compliments from King, Danbury and the county for our hosting of the League dinner. I thank Brandi and Amanda for making the event special for our guests.
- g. The LPA profit for January was \$8961.96. That's a slight increase from December as we move into their busy season.
- h. The Public Works On-Call sheet is attached.
- i. My thanks to Commissioner Mitchell for his advice in bringing our office and operations to OSHA compliance. We have some areas to address before our Fire Marshal or OSHA audit begins.

General Concerns of the Board

- a. Commissioner Byron asked regarding the PTRC codes if we have a price estimate. Town Manager Greenwood stated he had spoken with Bradley Davis and Jesse Day as well as Lawrence Holsworth and he was given an approximate cost of \$50,000.00. Mr. Greenwood stated after speaking with Bradley Davis and Ann Rowe that may be interested in re-writing the planning and zoning codes at a cheaper rate. Mr. Davis suggested re-writing them in phases. Mr. Davis will have more information at the March meeting.

A motion was made by Commissioner Hairston to adjourn the meeting. The motion was seconded by Commissioner Mabe.

Meeting adjourned at 7:40pm.

Charles Mitchell
Mayor

Amanda Bryant
Town Clerk

Date

Date